

RENOVATION PROJECT

checklist

A SIMPLE GUIDE TO HELP YOU START, PLAN, AND STAY ORGANIZED DURING YOUR RENOVATION PROJECT.

1. GET CLEAR ON THE WHY

- WHAT ISN'T WORKING IN YOUR CURRENT SPACE?
- IS THIS RENOVATION ABOUT FUNCTION, AESTHETICS, RESALE, OR ALL THREE?
- HOW DO YOU WANT THE SPACE TO FEEL WHEN IT'S FINISHED?
- WHO WILL BE USING THE SPACE DAILY?

2. SET A REALISTIC BUDGET

- ESTABLISH AN OVERALL BUDGET RANGE YOU'RE COMFORTABLE WITH
- IDENTIFY WHERE TO INVEST (CABINETRY, LAYOUT, CRAFTSMANSHIP)
- PLAN WHERE YOU CAN SAVE (FINISHES, DECORATIVE ELEMENTS)
- SET ASIDE 10-15% FOR UNEXPECTED COSTS

3. ESTABLISH YOUR TIMELINE

- IS THERE A DEADLINE OR EVENT DRIVING THIS PROJECT?
- ARE YOU FLEXIBLE OR FIXED ON TIMING?
- UNDERSTAND THAT CUSTOM ITEMS AND CONSTRUCTION TAKE TIME
- BUILD IN BUFFER TIME FOR DELAYS

4. THINK ABOUT THE BIG DECISIONS FIRST

- FLOOR PLAN CHANGES AND LAYOUTS
- CABINETRY, MILLWORK, AND BUILT-INS
- PLUMBING AND LIGHTING LOCATIONS
- FLOORING AND WALL FINISHES

4. GATHER INSPIRATION

- SAVE IMAGES OF SPACES YOU LOVE (NOT JUST INDIVIDUAL ITEMS)
- NOTE COMMON COLORS, MATERIALS, AND MOODS YOU'RE DRAWN TO
- IDENTIFY STYLES YOU DISLIKE
- SHARE INSPIRATION CLEARLY WITH YOUR DESIGNER OR CONTRACTOR

5. BUILD THE RIGHT TEAM

- CHOOSE PROFESSIONALS WHO COMMUNICATE CLEARLY
- DESIGNATE ONE PRIMARY DECISION-MAKER
- UNDERSTAND EACH PERSON'S ROLE ON THE PROJECT
- TRUST THE PROCESS AND TIMELINE

6. PREPARE FOR THE RENOVATION PROCESS

- EXPECT DUST, NOISE, AND TEMPORARY DISRUPTION
- UNDERSTAND THAT TIMELINES MAY SHIFT
- AVOID LAST-MINUTE CHANGES ONCE WORK BEGINS
- PLAN FOR FINAL INSTALLATIONS AND STYLING

7. COMMUNICATE CLEARLY

- DESIGNATE ONE MAIN DECISION-MAKER
- SHARE FEEDBACK HONESTLY AND PROMPTLY
- AVOID LAST-MINUTE CHANGES ONCE WORK BEGINS
- TRUST THE PROCESS AND THE PROFESSIONALS INVOLVED

8. PLAN FOR INSTALLATION AND COMPLETION

- CONFIRM DELIVERY TIMELINES
- PLAN FOR ACCESS, PARKING, AND INSTALLATION DAYS
- UNDERSTAND WHAT PUNCH LIST ITEMS MAY REMAIN
- BE PREPARED FOR POSSIBLE SETBACKS AND UNEXPECTED HAPPENINGS
- SCHEDULE FINAL STYLING AND WALKTHROUGHS

9. ENJOY THE PROCESS

- DESIGN IS A JOURNEY — NOT EVERYTHING HAPPENS AT ONCE
- EXPECT PROGRESS, NOT PERFECTION
- CELEBRATE MILESTONES ALONG THE WAY
- ENJOY A SPACE THAT TRULY SUPPORTS YOUR LIFESTYLE

CREATED BY JOSHUA ALLEN DESIGN — HELPING CLIENTS MAKE CONFIDENT DECISIONS AND CREATE BEAUTIFUL, FUNCTIONAL SPACES, ONE PROJECT AT A TIME.

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